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## Rheumatology Associates of Long Island, LLP

Practice Limited to  
Arthritis and Rheumatology  
Diplomates American Board of Internal Medicine  
Sub Specialty Rheumatology

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### TO: OUR PATIENTS

#### REGARDING: CHECK-IN AND CHECK-OUT PROCEDURES CO-PAYMENT

RALI has procedures for check-in, check-out, return visit scheduling, and co-payment collection. At the check-in desk, the staff member will present you with a copy of your:

- 1) **Patient Information Sheet.** You will be asked to review the information and to be certain that it is correct. If the information needs to be updated, please inform the staff at that time. If there is no need to make corrections you will be asked to sign off on the sheet we will do this at every visit. We recognize that this may seem repetitious to those of you whose information remains unchanged. Our staff handles approximately 100 pieces of return mail a week from patients whose information has changed. Thus, we are taking these steps to ensure our ability to communicate with you, and on your behalf when necessary.
- 2) At the check-in desk, you will also be reminded that a co-payment is due at the time of your visit, and the co-payment will be collected at the check-out. Collection of co-payments by the office is required by both insurers and by Medicare. RALI does not make Medicare or insurance company law, or insurance company policy. The check-in and check-out staff is not empowered to make exceptions to co-payment collection policy. When your insurance plan requires a referral for you to see one of the doctors, we must have that referral or we may be forced to re-schedule your visit.
- 3) You must visit the check-out desk before leaving the office. The check-out desk will schedule your return visit. The scheduling of return visits is to be done at the time of check-out. We ask for your cooperation in the regard.

**PATIENT INFORMATION**

NAME \_\_\_\_\_ DATE \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE INITIAL)

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

MARTIAL STATUS S \_\_\_\_\_ M \_\_\_\_\_ W \_\_\_\_\_ D \_\_\_\_\_ BIRTHDATE \_\_\_\_\_ AGE \_\_\_\_\_

Due to recent legislation changes, the government is requiring medical facilities to collect the following information.

Please circle all that applies

Ethnicity/Race  
Black or African American  
Hispanic/Latino  
White/Caucasian

Ethnic Group  
Not Hispanic or Latino

RFERRING DOCTOR \_\_\_\_\_ TEL# \_\_\_\_\_ NPI# \_\_\_\_\_

EMPLOYER NAME \_\_\_\_\_ OCCUPATION \_\_\_\_\_ PHONE# \_\_\_\_\_

WORK ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

NAME OF SPOUSE \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE INITIAL)

SOUPSE'S EMPLOYER \_\_\_\_\_ OCCUPATION \_\_\_\_\_ PHONE# \_\_\_\_\_

WORK ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

IN CASE OF AN EMERGENCEY NOTIFY/RELATIONSHIP \_\_\_\_\_ PHONE# \_\_\_\_\_

RETAIL PHARMACY \_\_\_\_\_ PHONE # \_\_\_\_\_

MAIL ORDER PHARMACY \_\_\_\_\_ PHONE # \_\_\_\_\_

PRIMARY INSURED \_\_\_\_\_ INSURANCE COMPANY \_\_\_\_\_

ID # \_\_\_\_\_ GROUP # \_\_\_\_\_

SECONDARY INSURED \_\_\_\_\_ INSURANCE COMPANY \_\_\_\_\_

ID# \_\_\_\_\_ GROUP# \_\_\_\_\_

**ASSIGNMENT OF BENEFITS**

I authorize payment of medical benefits to myself  
Or the named provider for professional services rendered

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
(Subscriber)

**RELEASE OF INFORMATION**

I authorize the release of any medical information  
Necessary to process this claim

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
(Subscriber)

I have reviewed the above information and there are no changes at this time.

Initials Date Initials Date Initials Date Initials Date Initials Date Initials Date Initials Date

\_\_\_\_\_

Patient Name \_\_\_\_\_ Date \_\_\_\_\_

Please fill in names of all doctors next to their Specialty

Allergist

---

Cardiologist

---

Chiropractor

---

Dermatologist

---

Endocrinologist

---

ENT

---

Gastroenterologist

---

Nephrologist

---

Neurologist

---

OB/GYN

---

Oncologist/Hematologist

---

Ophthalmologist

---

Orthopedist

---

Pain Management

---

Family Doctor/PCP/Internist

---

Psychiatrist

---

Psychologist

---

Pulmonologist

---

Urologist

---

Vascular

---



# Past Medications

Please review this list of arthritis medications. Check circle any that you have taken in the PAST

## Anti-Inflammatories (NSAIDs)

### & Sterioids

Arthrotec  
Celebrex  
Clinoril/Sulinda  
Daypro/Oxaprozin  
Dolobid Diflunisal  
Feldene/Piroxicam  
Indocin  
Lodine/Etodolac  
Motrin/Ibuprofen/Aleve  
Naprosyn  
Ketoprofen  
Voltaren/Diclofenac  
Other:

## Rheumatic Biologics

Actemra  
Cimzia  
Enbrel  
Humira  
Orencia  
Remicade  
Rituxan  
Simponi Aria  
Benlysta  
Stelara  
Cosentyx  
Other:

## Pain Relievers/Narcotics

Hydrocodone  
Oxycodone  
Codeine  
Fentanyl  
Dilaudid  
Methamphetamine  
Methadone  
Demerol  
Dexedrine  
Other:

## Disease Modifying Anti-Rheumatic

### Drugs (DMARDS)

Arava (leflunomide)  
Cytosan (Cyclophosphamide)  
Xeljanz/Tofacitinib  
Otezla  
Imuran (Azathioprine)  
Methotrexate (Rheumatrex)  
Neoral (Cyclosporine)  
Plaquenil (Hydroxychloroquine)  
Prednisone/ Cortisone  
Sulfasalazine (Azulfidine)  
Other:

## Fibromyalgia

### Medication

Lyrica  
Cymbalta  
Savella  
Gabapentine/Neurotin  
Tramadol/Ultram/Ultracet  
Cyclobenzaprine  
Nortriptyline  
Amitriptyline/Elavil  
Other:

## Osteoporosis

Fosamax/Alendronate  
Actonel/Risedronate  
Boniva/Ibandronic acid  
Zoledronic acid/Reclast  
Prolia  
Atelvia  
Estrogen  
Evista/Raloxfiene  
Forteo  
Other:

## Gout Medication

Clochicine  
Uloric  
Krystexxa  
Probenecid  
Lopurin/ Allopurinol  
Other:

## Knee Injections

Orthovisc  
Synvisc  
Euflexxa  
Hyalgan  
Supartz  
Other:

Please list any other past medications your doctor should aware of:

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Last Name: \_\_\_\_\_ First Name \_\_\_\_\_

# Personal Health History

*Circle any health problems that other doctors have diagnosed you with*

|                     |                              |
|---------------------|------------------------------|
| Arthritis           | GERD                         |
| Asthma              | Heart problems _____ (type)  |
| Cancer _____ (type) | Hepatitis A,B, or C          |
| Cataract            | High blood pressure          |
| Blood Clot          | Kidney Problems              |
| Colitis             | Osteoarthritis               |
| COPD                | Pneumonia                    |
| Depression          | Seizures                     |
| Diabetes I or II    | Stroke                       |
| High Cholesterol    | Depression                   |
| Emphysema           | Thyroid problems: Hypo/Hyper |
| Fibromyalgia        | Bone Fracture                |
| Anxiety             | TB/Positive PPD              |

# Surgical History

| <u>Date</u> | <u>Procedure</u> |
|-------------|------------------|
|             |                  |
|             |                  |
|             |                  |
|             |                  |
|             |                  |
|             |                  |
|             |                  |

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

### Family Health History

| <b>Family Member</b>             | <b>Age if Alive</b> | <b>Age at Death</b> | <b>Significant Health Problems/Cause of Death</b> |
|----------------------------------|---------------------|---------------------|---|
| <b>Father</b>                    |                     |                     |   |
| <b>Mother</b>                    |                     |                     |   |
| <b>Sibling<br/>(Male/Female)</b> |                     |                     |   |
| <b>Sibling<br/>(Male/Female)</b> |                     |                     |   |
| <b>Sibling<br/>(Male/Female)</b> |                     |                     |   |
| <b>Sibling<br/>(Male/Female)</b> |                     |                     |   |
| <b>Sibling<br/>(Male/Female)</b> |                     |                     |   |

| <b>Child<br/>(Male/Female)</b> | <b>D.O.B</b> | <b>Age at Death</b> | <b>Significant Health Problems/Cause of Death</b> |
|--------------------------------|--------------|---------------------|---|
|                                |              |                     |   |
|                                |              |                     |   |
|                                |              |                     |   |
|                                |              |                     |   |

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_



# Social History

## Marital Status:

Single  Partnered  Married  Separated  Divorced  Widowed

## Exercise:

None

Type: \_\_\_\_\_

Frequency: \_\_\_\_\_ per week

Caffeine:

None  Coffee  Tea  Cola

# of Cups per Day

## Tobacco:

Yes  No

Cigarettes  Cigars

# of years \_\_\_\_\_ or Year that you Quit \_\_\_\_\_

## Alcohol:

Yes  No

How many drinks per week? \_\_\_\_\_

## Recreational drugs: (*non-medical*)

Yes  No

If yes please list: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

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Staten Island, NY 1110314  
Phone: (718) 698-3777  
Fax: (718) 698- 8777

Name \_\_\_\_\_

Account \_\_\_\_\_

**Notification Policy**

**It is our policy not to release confidential and/or unauthorized information by home telephone, answering Machine, work telephone, voice mail, cell phone/ or pager. When returning calls and an answering machine picks up; we do not leave a message unless it is an appointment reminder. Information also will not be left with an unauthorized person who may answer the phone.**

**If you would like to have information released to someone other than yourself, please complete the following:**

**I authorize the staff to leave medical information pertaining to my care by the following methods and will assume responsibility to notify them whenever this information changes:**

\_\_\_yes \_\_\_no Home telephone \_\_\_\_\_

\_\_\_yes \_\_\_no Home Answering Machine \_\_\_\_\_

\_\_\_yes \_\_\_no Fax Home \_\_\_\_\_

\_\_\_ yes \_\_\_no Fax Work \_\_\_\_\_

\_\_\_yes \_\_\_no Work phone/Voicemail \_\_\_\_\_

\_\_\_yes \_\_\_no Cell phone/Voicemail \_\_\_\_\_

\_\_\_yes \_\_\_no E-mail \_\_\_\_\_

\_\_\_yes \_\_\_no Pager \_\_\_\_\_

**Please list names of authorized people we may leave messages with (i.e. spouse, boyfriend, girlfriend, parent, grandparent etc.):**

Name \_\_\_\_\_ Relationship \_\_\_\_\_ yes \_\_\_ no\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ yes \_\_\_ no\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ yes \_\_\_ no\_\_\_

**Who may we discuss your financial situation with?**

Name \_\_\_\_\_ Relationship \_\_\_\_\_ yes\_\_\_ no\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ yes\_\_\_ no\_\_\_

**SIGNATURE (Patient/Guardian)**

**DATE**